



The Life Foundation and CHOW Project Position Description

OPEN POSITION: Licensed Clinical Social Worker

1. BASIC INFORMATION

Position Title: Licensed Clinical Social Worker

Organization Information: This new position will be an integrated hire as Life Foundation & The CHOW Project merge into one organization. The Life Foundation is a comprehensive AIDS organization, offering HIV prevention activities and services for HIV positive people in Hawaii and the Pacific region. The Life Foundation is the oldest and largest AIDS program in the state. The CHOW Project is dedicated to serving individuals, families and communities adversely affected by drug use, especially people who inject drugs, through a participant-centered harm reduction approach. The CHOW Project offers substance use services, housing outreach and navigation, wound care, and outreach and linkage to other services.

Supervisor: Clinical Director

Position Classification: Salaried - Exempt.

Availability: The position will remain open until filled. Life Foundation & The CHOW Project reserve the right to close this hiring process at any time without further notice.

2. SUMMARY OF POSITION

The Licensed Clinical Social Worker ensures that all HIV positive people who are clients of the Life Foundation have effective access to behavioral health services including evaluation, diagnosis, treatment planning, case management and psychotherapeutic intervention provided to individuals, families, and groups. The Licensed Clinical Social Worker will also oversee the Dept. of Health Alcohol and Drug Abuse Division funded activities which include substance use outreach, motivational enhancement, interim treatment, clinical assessments and placement into appropriate substance abuse treatment programs for participants of both CHOW and Life Foundation.

3. PRINCIPAL RESPONSIBILITIES

- Assists with administration, development, implementation, and evaluation of social work programs and policies.
- Conducts social work consultation. Performs clinical diagnosis and psychotherapy.
- Provides psychotherapy and counseling for individuals, families, and groups. Utilizes a wide range of

evidence based interventions and modalities. Provides services such as crisis intervention, brief therapy, cognitive behavioral therapies, skills training, supportive therapy, stress management, and family therapy.

- Interviews clients and evaluates their psychological and mental status. Utilizes the latest Diagnostic and Statistical Manual of Mental disorders (DSM) to diagnose patients. Determines if client is in crisis, at-risk, or suicidal/homicidal. Refer clients in need of immediate or urgent care to appropriate level of services. Includes using the ASI or other substance use assessment tools.
- Assesses urgent or high risk clinical situations and makes appropriate interventions. Coordinates referral of client to psychiatrist or other clinician. Assists with admission to hospital or other specialized facilities. Plans and provides services in the appropriate level of care. Assesses needs for mental health treatment and makes appropriate referrals as needed. Performs case management, coordination, and monitoring of social work service plans in areas of personal, social, or economic resources conditions, or problems.
- Assesses treatment and prevention of psychosocial dysfunction, disability, or impairment, including emotional and mental disorders. Conducts preparation and evaluation of psychosocial assessments and development of social work service plans.
- Helps clients enhance or restore their capacities for personal and social functioning and preventing and controlling social problems.
- Gathers information and identifies resource and referral services for client care. Educate client regarding behavioral health services.
- Conducts therapeutic and educational groups. Evaluates outcomes and effects of treatment for individual patients and programs.
- Researches, collects and records data and information relating to identification and treatment of behavioral and interpersonal problems of patient. Proposes alternatives for interventions and approaches for resolutions.
- Collaborates and consults with physicians and other interdisciplinary clinical team members to support assessments and decision making. Reviews difficult cases or quality assurance concerns with clinical team. Acts as consultant to team members and others in the organizations.
- Maintains high level of clinical expertise. Is knowledgeable of current clinical conditions, methods, medications, theoretical frameworks and interventions. Utilizes best practices in delivery of behavioral health services in accordance with professional and clinical guidelines. Utilizes evidence based interventions and modalities with sound theoretical base.
- Maintaining clinical records by documenting clinical assessments, treatment plans, interventions and all pertinent information in client medical record according to organization's guidelines.
- Participates in clinical team meetings, departmental planning and quality management activities.
- Provide clinical supervision to master level medical case managers.
- Be responsible to meet department productivity and quality goals.
- Represent the department at community meetings, agency fundraisers, and coalitions.
- Comply with all policy and procedures of Life Foundation, Health and Safety and quality management programs
- Comply with Life Foundation and CHOW Project confidentiality policy, HIPAA requirements, cultural competencies and rights to person served.



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QUALIFICATIONS

- Master's Degree in social work from an accredited college or university, passing score on the clinical level national board examination, and supervised clinical social work training, as required by Hawaii Revised Statutes (HRS) 467E-7.
- License, Certification, Registration
- Valid Hawaii Clinical Social Worker license (LCSW) must meet education requirements for Hawaii State Licensure.
- National Provider Identifier (NPI) upon hire.
- Ability to work well and thrive professionally in an atmosphere of significant diversity.
- Experience working with Hawai'i's ethnic communities.
- Ability to work independently and as part of a team.
- This position requires successful completion of credentialing process upon hire.

5. HOW TO APPLY

Please carefully read and fully comply with the following.

Applicants should send a resume, a letter explaining their interest in and qualifications for this position, and the names and contact information for three relevant references. Applications may be submitted via postal mail, fax or email attachment as follows:

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